



W3942—8071 250,000 7/16 HWV(P752) Forms/W3475/2
8971—M952 300,000 10/16

Army Form W. 3475.

O. H. M. S.

Name F. C. H. Degeant

With reference to the enclosed notice.

If you are in possession of a "Ministry of Munitions" Badge and Certificate, you should take the notice to your employer, who should return the notice to this Office, stating thereon your Badge and Certificate numbers.

If for any other reasons you think that you are not liable for Military Service, you should bring the notice to this Office, together with any papers you may have which show that you are exempt from Military Service.

Otherwise, you must present yourself at the Recruiting Office for service at the time and on the date mentioned in the notice.

Recruiting Office,

TECHNICAL SCHOOL,

BYROM STREET

LIVERPOOL

J. A. Harland
Capt. R.O.

Recruiting Officer.

INNS OF COURT OFFICERS TRAINING CORPS

PARTICULARS.

The Inns of Court Officers Training Corps only enlists men who wish to obtain commissions, and are considered suitable for training as officers.

The Corps trains primarily for Infantry, but frequent opportunities occur for men to be selected for Artillery and the Royal Flying Corps, and occasionally men are passed out for other branches of the Army, such as the Cavalry, Royal Engineers, Army Service Corps, and Army Ordnance Department.

Suitable recruits desiring commissions in the Mounted Units of the Army may also be accepted for training in the Mounted Branch of the Corps, "The Inns of Court Troop," at present attached to the 13th Reserve Cavalry Regiment at Maresfield Park, Sussex.

No one is accepted for membership without a Personal Interview with the Selection Board, and every candidate must be passed by the Medical Board.

The Corps cannot in any circumstances reimburse to any applicant any travelling or other expenses incident to interviews or applications for membership.

EXPENSES.

Uniform, Boots and Accoutrements are issued free, but other personal kit, such as underclothing, must be provided by the members themselves.

After enlistment, or posting, recruits are sent to join the Corps at Berkhamsted, where they receive pay at the usual Army rates, and are provided with messing and quarters.

PAY AND ALLOWANCES.

- 1.—Pay at Army Rates (1s. 2½d. per day in the case of a Private). Quarters and messing free.
- 2.—Separation Allowance is payable in respect of wives, children, or dependents of N.C.O.'s or men while serving in the O.T.C., or in a Cadet Unit.

INTERVIEWS.

The Selection Board sits every week day (except Saturdays), from 10.0 a.m. to 1.0 p.m. and from 2.0 p.m. to 4.0 p.m. at 10, Stone Buildings, Lincoln's Inn, W.C.

No special appointment for an interview is necessary.

MEDICAL EXAMINATION AND ENLISTMENT.

Candidates approved by the Selection Board are sent to be examined by the Medical Board, and, if passed, are enlisted or posted as soon as possible thereafter.

Enlistment in the Corps is for the duration of the war. Commissions are "Temporary," i.e., for the same period.

AGE.

The approximate age limits, at present, are 18 years and three months to 37, but candidates may apply at any time after attaining the age of 17 years and nine months, and, if accepted, will be put on the Waiting List until they attain the age of 18 years and three months.

GENERAL.

A Cadet of any Junior O.T.C. Contingent should be provided with his certificate of discharge or service.

The Commanding Officer has the right to refuse to approve any applicant who, in his opinion, is not suitable for membership of the Corps.

All candidates should bring personal references from responsible persons, to whom they have been known for a reasonable period, testifying to their personal qualifications.

The course of instruction in the O.T.C. is intended to extend over a period of about two months, and is preliminary to the final course which is carried out in a Cadet Unit. Men who pass satisfactorily through the preliminary course in the O.T.C. are then, if intended for the Infantry, posted to the Inns of Court Officer Cadet Battalion, or some other Infantry Cadet Battalion, or, if selected for some other branch than Infantry, are posted to a Cadet Unit which trains for that branch.

TRANSFERS.

No men at present serving in the ranks of any mobilised unit can be transferred to the Corps.